

The grid below is the tool used to evaluate driving records for non-owned vehicle drivers (employees who rent cars on business trips). Licensing and Motor Vehicle Records will be obtained upon hire and monitored continually. A driver's record is examined for the past three years. **Please note that the College uses a more stringent matrix for van drivers.** For more information, please contact the Office of Human Resources at (315) 792-3276.

Number of Violations	0	1	2	3+
0	CLEAR	ACCEPTABLE	BORDERLINE	POOR
1	ACCEPTABLE	ACCEPTABLE	BORDERLINE	POOR
2	ACCEPTABLE	BORDERLINE	POOR	POOR
3+	POOR	POOR	POOR	POOR
Any Major	POOR	POOR	POOR	POOR

Examples of Major Violations:

- Leaving the scene of an accident
- Driving under the influence of drugs or alcohol
- Racing or excessive speed (>20 MPH over speed limit)
- Reckless, negligent or careless driving
- Felony, homicide or manslaughter involving the use of a motor vehicle
- License suspension or revocation resulting from accidents or moving violations
- Following too closely or tailgating
- Erratic lane-changing
- Attempting to elude a police officer